



A bespoke
qualification for
the heavy vehicle
industry

HVIA Education and Training Academy

Certificate 4 in Heavy Vehicle Leadership and Management

HVIA has seen an opportunity to value-add to its member benefits by creating a HVIA Education and Training Academy to initially deliver a bespoke Leadership and Management qualification. The target audience is heavy vehicle industry company employees who are emerging managers who have minimal or no formal training or skill set to assist them in a managerial/supervisory position.

The course will have a specific heavy vehicle focus with all students coming from the heavy vehicle industry. All discussion, specific anecdotes, examples and model scenarios will be industry related.



Delivery Method

The course is 15 days in duration. The preferred method of delivery is 12-16 students in a classroom style arrangement meeting 1-2 days per month to undertake formal training.

Students will complete 'homework' assignments in the workplace between training days, utilising the information they have learned and applying it in the workplace.

Training will commence in the first quarter of 2019. The course is open to employees of companies operating in the heavy vehicle industry. It is anticipated that two streams of training will be undertaken, per year, each in Brisbane, Sydney and Melbourne.

Training includes:

- all training materials and stationery
- lunch and refreshments - at each training session
- framed Certificate of Completion
- acknowledged by industry leaders at a graduation ceremony.

Investment

Member rate: **\$5,950.00** +gst

Non-member: **\$7,500.00** +gst

Certificate 4 in Heavy Vehicle Leadership and Management

About the Course

The qualification has a total of twelve units: four core units and 8 elective units

Core Units

BSBLDR401

Communicate Effectively as a Workplace Leader

Applies to emerging managers required to communicate with other persons in the workplace.

BSBLDR402

Lead Effective Workplace Relations

Applies to emerging managers where leadership plays a role in developing and maintaining workplace relations.

BSBLDR403

Lead Team Effectiveness

Applies to emerging managers who have an important leadership role in the development of efficient and effective work teams.

BSBMGT402

Implement Operational Plan

Applies to individuals who plan activities to achieve the measurable stated objectives of the team and organisation.

Electives

BSBFIA402

Report on Financial Activity

Applies to individuals with a broad knowledge of financial activities who contribute financial skills and knowledge to address reporting requirements.

BSBINN301

Promote Innovation in a Team Environment

Applies to individuals who play a proactive role in demonstrating, encouraging or supporting innovation in a team environment.

BSBMGT403

Implement Continuous Improvement

Applies to managers who are closely associated with the creation and delivery of products and services and have an important role in influencing the ongoing development of the organisation.

BSBRSK401

Identify Risk and apply Risk Management Processes

Applies to individuals with a broad knowledge of risk analysis or project management who contribute well developed skills in creating solutions to unpredictable problems.

BSBWOR404

Develop Work Priorities

Applies to individuals who are required to design their own work schedules and work plans and to establish priorities for their work.

BSBADM409

Coordinate Business Resources

Applies to individuals with a broad knowledge of business resources who contribute well developed skills and knowledge to ensure adequate resources are available to perform the work of the organisation.

BSBCOM406

Conduct Work within a Compliance Framework

Applies to individuals who to carry out work in accordance with the compliance framework applying to a job role, occupation or profession.

BSBLED401

Develop teams and individuals

Applies to individuals with a broad knowledge of learning and development who apply their skills in addressing development needs to meet team objectives.

